

FINANCIAL MANAGER POSITION - EN

Our mission – and also yours?

EN - the European Social Enterprise Network is a fast scaling impact organisation. We believe that social entrepreneurs and impact-driven leaders are the world's frontrunners dedicated to solving global challenges. We empower them to scale their positive impact and play a key role in paving the way for a new, just, and green economy. We are an impact network of diverse organisations and changemakers that surface opportunities and remove barriers for social enterprise and social innovation. Our network consists of members that are national networks, social funds, research centres and incubators - frontrunners that help social entrepreneurs with capacity building, networking, research, and developing their business. Since 2007, we have worked with 100 partners from most European countries, the Middle East and Russia. You can read more about our current projects and campaigns [here](#). Our events create a platform for international impact-driven organisations to present themselves, connect to investors, public officials and exchange experiences to scale together.

Job Description

In this role, you will report to the CEO and work with the entire team. You are responsible for managing financial, human resource, and accounting functions. This includes assisting the CEO and Heads with budget preparation; conducting financial analysis and preparing financial reports; developing and maintaining an effective system of accounting; managing the payroll system and maintaining accurate financial records for audit. The position is also responsible for responsibilities in functional HR areas such as payroll, benefits, executive administration, and compensation.

Responsibilities

- Overseeing projects relating to cash flow, financial reporting, and revenue and expenses
- Assisting in creating and managing forecasts and budgets for various projects
- Gathering and analysing data to identify areas for improvement and/or develop solutions to keep projects on budget and on time
- Establishing appropriate internal controls and project governance
- Work alongside accountants and auditors on EN's Annual and other reports
- Implementing change management strategies, ensuring stakeholders and teams are trained and adjusted to the new process

Qualifications

- At least 3 years of professional experience
- Excellent organisational and project management skills and ability to meet deadlines.
- Experience in EU project reporting is a plus
- Ability to work in a fast-paced international environment, be a self-starter and take initiative with a proactive hands-on mentality.
- Hands-on experience with bookkeeping tools, excel etc.
- Bachelors or Master degree in a relevant subject.
- We are looking for a Dutch and English speaking talent located in the Netherlands.

Benefits

- Be part of an expanding scale-up with a recognized track record since 2007.
- Amazing offices at Apollo 14, The Hague, hosting entrepreneurs who contribute to a better world.
- Enjoy space for own initiative and be part of an open and committed team of 15 professionals
- Work in an international environment in every sense: international colleagues, projects & events.
- Work for a buzzing sector; social enterprises are the future.

Remuneration will be between 35.000 - 40.000 EUR full-time equivalent per annum depending on experience. EN offers 30 days annual leave, regular working from home, provides hardware (MacbookPro and iPhone), and a pension scheme. EN is open to discussing a 0.8 FTE role (32 hours). Initial 1 year contract with the intention of offering a permanent contract.

How to apply

Please apply with a single PDF document **by 21 August 2022** containing:

1. A letter of motivation (1 page) setting out how you meet the requirements above
2. A CV (2 pages)
3. Two references

Email to Suzanne@euclidnetwork.eu. We are interviewing candidates on a rolling basis. Interviews are to take place in September 2022. The appointed candidate would be expected to start as soon as possible. Timings can be discussed.